

**Minutes of Regular Trustee Meeting
Liberty Township, Licking County, Ohio
October 9, 2023 6:30 p.m.**

Opening

The regular monthly meeting of the Liberty Township Trustees was held on Monday, October 9, 2023 in the Township Hall. Bill Siegel, township trustee chairperson, called the meeting to order at 6:30 p.m. He led the Pledge of Allegiance and stated that the meeting is being recorded.

- Roll call was taken with the following answering as present: Bill Siegel, Bill Bogantz and Doug Strait.
- Bill Siegel stated that the minutes for the Regular Meeting on September 11, 2023 were available in the back of the room.
- **Doug Strait made a motion to approve the minutes from the September 11, 2023 Regular Trustee Meeting. Bill Bogantz seconded the motion. The motion passed with all YES votes.**

Resident/Public Input

- none

Zoning

- Woody Fox, the Zoning Inspector, read the September Zoning Report: 4 permits totally \$600.
 - 2023-P-032 Lynn L. & Katherine D. Freshly \$150.00
129 Pine Hills Rd.
Accessory Building
 - 2023-P-033 Matthew Miller \$150.00
7233 Johnstown Utica Rd.
Front Porch
 - 2023-P-034 Matthew Miller \$150.00
7233 Johnstown Utica Rd.
Garage
 - 2023-P-035 Brian Kennedy \$150.00
3667 Riley Rd.
Sunroom
- Zoning Issues
 - 3634 Sportsman Club Road – cooperating to remove vehicles
 - 6905 Sportsman Club Road – resolved – moved shed
 - 4863 Sportsman Club Road – agreed to get a permit

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- 7041 Harmony Church Road (concrete business and home) – not responding to calls, next step is to work with the Prosecutor’s Office
- Melodie presented the zoning map that was corrected.
- **Bill Siegel made a motion to approve the new zoning map. Bill Bogantz seconded the motion. The motion passed with all YES votes. The new map is effective in 30 days.**
- Appeal 2023-A-001 6252 Johnstown-Utica Road “billboard” status: BZA met on 9/13/2023 and will meet again on 10/12/2023 at 6:30pm
- Heavy Industrial + Unanimous Status: Received LCPC input on 9/25/23, the Zoning Commission had a public hearing on 9/28/2023 and will discuss again at their regular meeting on 10/16/2023.
- Small Solar Status: Will receive LCPC input on 10/23/23 and have a public hearing on 10/24/2023
- Zoning positions –
 - Melodie stated that there is one person who expressed an interest in the open position on the Zoning Commission. That person is planning on attending their next meeting to learn more.
 - Melodie stated that 2 people have expressed interest in the open BZA positions. The trustees agreed to continue looking for residents to fill those open positions

Old Business

- Miles Estate: no update
- Roads – salt is in the barn. Mowing of brush is being done. The trustees discussed what type of truck should be purchased to replace existing truck(s). They agreed to look at bigger trucks that would be able to handle deeper snow.
- Cemeteries – cemetery lot sales can now be recorded at the county for \$34 each (additional pages \$8) The trustees agreed to discuss this again in January.
- OTARMA IT Risk Assessment – Melodie presented an Unacceptable Use Policy and a Password Policy as suggested by OTARMA.
- **Bill Bogantz made a motion to accept the Unacceptable Use Policy and the Password Policy as presented. Doug Strait seconded the motion. The motion passed with all YES votes.**
- New administration Building – The ad has been placed in the Newark Advocate. Bids will be opened at the 11/13/23 Regular Trustee Meeting
- Purchasing a new truck was discussed. It would be able to proceed faster if the truck is on StateBid. Doug Strait will look into StateBid.

New Business

- Bill Bogantz presented the Resolution of Acceptance of the FRAMEWORK Final Report which is Resolution 2023-11.

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- **Doug Strait made a motion to approve Resolution 2023-11, A Resolution of Acceptance of the FRAMEWORK Final Report. Bill Siegel seconded the motion. The motion passed with all YES votes.**
- Water & Sewer – Memorandum of Understanding (MOU): Sean Staneart presented about Water & Sewer in the area and about the proposed MOU. Steve Samuels added additional information about the MOU and how it can be changed to meet our needs/desires. The MOU would not require Liberty Township residents to get water and sewer. An MOU would help us be prepared when development comes to the township.
- Comprehensive Plan: Since Framework is completed, Planning Next should be starting our Comprehensive Plan soon.
- Reminder that there is a Public Hearing with the Licking County Commissioners on November 8th for designating Liberty Township an exclusionary zone for large solar (>50 Megawatts).
- Township Cleaning Position: Melodie received one application for cleaning the township building monthly: Sara Sparhawk.
- **Bill Siegel made a motion for the township to hire Sara Sparhawk to clean the township hall monthly for \$50.00/month. Bill Bogantz seconded the motion. The motion passed with all YES votes.**
- Woody Fox stated that the Monroe Township BZA had a hearing last Thursday for granting a conditional use permit for the private airport on Harmony Church Road. They are in the process of granting a conditional use permit. Woody will help the owner start the process for a conditional use permit in Liberty Township.
- Bill Siegel requested that Woody follow-up on the small homes on Hardscrabble Road where people are living in two 13x30 sheds. Woody said it is next on his priority list.

Correspondence & Financials

- September credit card charges were read totaling \$291.25
- September Correspondences were read.
- September Payments were read. Payments totaling \$19,630.59
- September Receipts were read. Receipts totaled \$26,318.41

Credit Card Summary, bank reconciliation, minutes, permits, and warrants were signed.

Executive Session

- Bill Bogantz read the motion to adjourn into executive session.
- **Doug Strait moved to approve the motion to move into executive session. Bill Siegel seconded the motion. The motion passed with all YES votes.**
- Everyone except those involved in the executive session were asked to leave the room.

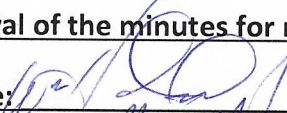
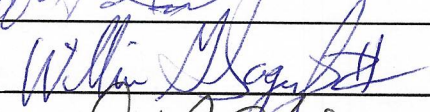
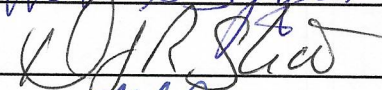
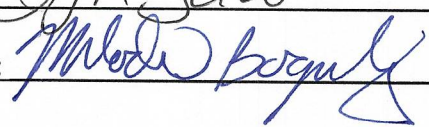
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Closing

- Doug Strait made a motion to adjourn the October 9, meeting. Bill Siegel seconded the motion. The motion passed with all YES votes.

Approval

Approval of the minutes for meeting October 9, 2023:

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|---|------------------|
| Trustee:  | Date: 11-13-23 |
| Trustee:  | Date: 11/13/2023 |
| Trustee:  | Date: 11/13/23 |
| Fiscal Officer:  | Date: 11/13/23 |