

**Minutes of Regular Trustee Meeting  
Liberty Township, Licking County, Ohio  
May 8, 2023 6:30 p.m.**

## Opening

- The regular monthly meeting of the Liberty Township was held on Monday, May 8, 2023 in the Township Hall. Bill Siegel, township trustee chairperson, called the meeting to order at 6:30 p.m. He led the Pledge of Allegiance and stated that the meeting is being recorded.
- Roll call was taken with the following answering as present: Bill Siegel, Bill Bogantz and Doug Strait.
- Bill Siegel stated that the minutes for the Regular Meeting April 10, 2023 are available in the back of the room.
- **Doug Strait made a motion to approve the minutes from the April 10, 2023, Regular Trustee Meeting. Bill Bogantz seconded the motion. The motion passed with all YES votes.**

## Resident/Public Input

- Chris Simmons (7148 Harmony Church Road) expressed concern about buildings going up across the road from him. The property is zoned Ag but it appears there is a business, Ruis Contrete. Ed Wasem, the zoning inspector, has been told by the owner that the buildings are Ag. The township will look into it.

## Zoning

- There were 3 permits in April totaling \$1000.
  - 2023-LS-001 Fred Schwarz \$100.00  
5414 Dutch Lane  
lot split
  - 2023-LS-002 David & Melinda Pribonic \$100.00  
4537 Riley Rd  
lot split
  - 2023-R-001 S&G Legacy (Gary Hamilton) \$800.00  
6252 Johnstown-Utica Road  
rezoning from Ag to General Business
- There was some discussion about the airstrip in the township. Bill Bogantz gave an updated.
- Ed Wasem informed the trustees this past week, via e-mail, that he would like to step down by June 1<sup>st</sup>. He will help train his replacement.

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- Bill Siegel will contact Woody Fox, the zoning inspector for Monroe township, and see if he is interested in the opening.
- The trustees suggested that they call a special meeting to appoint a new zoning inspector on Monday, May 22, 2023 at 6:30 pm at the township hall. Melodie will advertise the meeting as necessary.

## Old Business

- Comprehensive Plan – Planning Next said that they would do a survey of people in the township, but the township will be responsible for getting the survey information to all the residents.
- Miles Estate – Bill Siegel said that we are waiting on the judge to make a decision.
- Framework – the county wide plan should be completed around July.
- Roads – The trustees agreed that we will not pursue the 2023 Safety Sign Grant. Smalls has not made it out to do an inspection of the township roads. Bill Siegel mentioned renting a trailer and picking up some new culvert pipes.
- Cemetery – two cemetery graves were sold to Walter and Frances Messer: Concord Cemetery, New Section, Lot 47, Graves 7&8.
- New Township Building – The trustees reviewed the latest plans. They would like a few updates to the plan
  - Poured retaining wall
  - Flooring on top of the concrete
  - Add a sink to the service room
  - Roll up service wall with stainless steel countertop
  - Drinking fountain
  - Include moving dirt
- **Doug Strait made a motion to approve the new township building plans when the listed updates are made and move toward getting a bid. Bill Bogantz seconded the motion. The motion passed with all YES votes.**
- OTARMA IT Risk Assessment – The trustees assigned a person look into each of the OTARMA recommendations:
  - Doug Strait – disaster recovery plan
  - Bill Bogantz – acceptable use policy and social media policy
  - Melodie Bogantz – password policy and security awareness training
- Healthcare Reimbursement Policy – The trustees reviewed the policy they received from Peter Griggs. Melodie will seek clarification on the policy.
- Bill Bogantz said that he heard that there is a proposed solar farm in Monroe township.

## New Business

- Bill Bogantz gave a quick explanation of TIFs (Tax Increment Financing) and how they could be used in our township.

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- Melodie presented the trash contract from the prosecutor's office. The trustees decided to wait a month before putting it out to bid.
- Melodie informed the trustees that the township is signed up for the Opioid Settlement.
- Melodie gave the trustees a copy of the renewal of the OTARMA policy.
- Bill Siegel said that the Parks District is looking into the concerns that were expressed at last month's meeting about the entrance to Morris Woods.
- Bill Siegel said that there is water pooling at our rental, 7111 Northridge Road, that he would like to tile and drain.

### Correspondence & Financials

- April credit card charges were read totaling \$146.82
- April Correspondences were read.
- April Payments were read. Payments totaled \$19,583.28
- April Receipts were read. Receipts totaled \$67,355.99

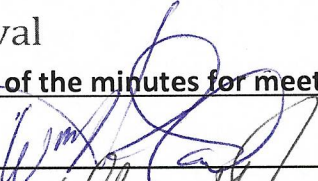

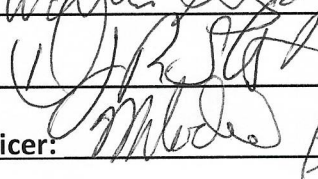
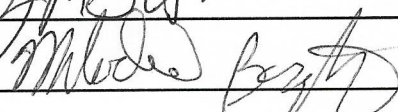
Credit Card Summary, bank reconciliation, minutes, permits, and warrants were signed.

### Closing

- The next Regular Trustee Meeting is Monday, June 12, 2023.
- Bill Bogantz thanked Ed Wasem for his service as the Zoning Inspector for the past 8 years.
- **Doug Strait made a motion to adjourn the May 8, 2023 meeting. Bill Bogantz seconded the motion. The motion passed with all YES votes.**

### Approval

**Approval of the minutes for meeting May 8, 2023:**

Trustee: 	Date: 6/12/23
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Fiscal Officer: 	Date: 6/12/2023