

- Cemetery – Bill Siegel stated the copying of the cemetery records to be complete this week.
- Bill Bogantz presented estimates on security systems and spoke about the differences. The trustees discussed. Bill Siegel made a motion to pursue Option 1 of Bill Bogantz estimates. Dave Cole seconded the motion. The motion passed with all yes votes.

New Business

- Melodie Bogantz, Zoning Clerk, questioned the current location of all the zoning records and asked about the possibility of storing the historical records at the township building. The trustees discussed fireproof safe cabinets. Bill Siegel suggested to Ed Wasem that he should begin checking on options & prices. Ed Wasem agreed. Dave Cole suggests making changes to the Records Retention Policy. Dave Cole then stated that when he was working on zoning he was told the zoning records have to be kept indefinitely. Bill Bogantz suggests that looking and moving forward, maybe the Zoning Records could be scanned into a PDF File and organized electronically. Dave Cole & Bill Bogantz agreed to research the possibilities of storing the new zoning records electronically and/or paper form.
- Bill Bogantz stated that he had been at a meeting with Nathan Strum from Grow Licking County regarding the Zoning Resolution & Comprehensive Plan. Nathan Strum shared with Bill B. that he is aware of companies that will help with the resolution & assist in finding funding through grants.

Correspondence

- The June correspondences were read.
- Warrants & Receipts for the month of June were read. Warrants totaled \$14,598.31. Receipts totaled \$15,642.22.
- The recorder was paused while the minutes, permits, warrants and vouchers were signed.

A motion to adjourn the regular meeting of the Liberty Township Trustees was made by Bill Bogantz, seconded by Dave Cole. Motion passed with all yes votes.

Approval of the minutes of meeting held on July 9, 2018:

Trustee: <u>William Siegel</u>	Date: <u>8/13/2018</u>
Trustee: <u>Dave Cole</u>	Date: <u>8-13-2018</u>
Trustee: _____	Date: _____
Fiscal Officer: <u>Ed Wasem</u>	Date: <u>8/13/18</u>