## **Zoning Certificate Procedure**

Liberty Township Licking County, Ohio

- 1. Fill out Zoning Application and make 3 copies. Be sure to include the total square footage, which includes basement, garage, porches, first and second floors, and any other parts under roof.
- 2. Have all copies notarized.
- 3. If the permit is for a new dwelling, include well and septic permits.
- 4. Include a property/lot plat detailing structure offsets to all property lines (Front, Back and Sides).
- 5. Include a detailed floor plan with the application for verification of square footage and conformance with zoning resolution.
- 6. Make an appointment to meet with the Zoning Inspector to approve the permit.

Thank you,

Woody Fox 740-564-0179 Liberty Township Zoning Inspector, Licking Co., Ohio Revised 7/2023 wlf