

**Minutes of Regular Trustee Meeting
Liberty Township, Licking County, Ohio
September 12, 2022**

Opening

- The regular monthly meeting of the Liberty Township trustees was held on Monday, September 12, 2022 in the shop behind the township hall building. Bill Siegel, township trustee chairperson, called the meeting to order at 6:30 p.m. He led the Pledge of Allegiance and stated that the meeting is being recorded.
- Roll call was taken with the following answering as present: Bill Siegel, Bill Bogantz and Doug Strait.
- Bill Siegel stated that the minutes for the Regular Meeting on August 8, 2022 are available in the back of the room.
- **Bill Bogantz made a motion to approve the minutes from the August 8th, 2022, Regular Trustee meeting. Doug Strait seconded the motion. The motion passed with all YES votes.**

Zoning

- There were 3 permits in August. They totaled \$2082.00

2022-LS-23,24,25,26,27 Paul & Angela Roehrenbeck \$500.00
8493 Cooper Road
5 lot splits

2022-P-031 Walter Messer \$1,082.00
7703 Denunes Road
Residence

2022-LS-28,29,30,31,32 Luke & Tom Garrabrant \$500.00
4012 Dutch Land Rd NW
5 lot splits

Resident/Public Input

- Alan Huet – Compliments to the township for the road work done on the intersection of Windy Hollow and Nichols.

Old Business

- Roads – salt is in for the winter. Smalls is working on the contracted road work for the year and the additional road work at Windy Hollow and Nichols plus repairing Dutch Ridge. Another round of mowing is complete.

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- New Township Building – Smart Services came out and gave us a report saying we have a good location and soil for a leach field for septic.
- Roads – County Engineer will be doing bridge repair on Stone Quarry- at Raccoon Run. It will take about a week.
- Miles Estate – tomorrow is the day the judge will look at the case.
- County Wide Comprehensive Plan for Licking County - Bill Bogantz distributed a press release and stated that they are gathering information.

New Business

- Melodie presented Resolution 2022-08 Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Melodie provided Schedule A & Schedule B for the coming year, and the past year for comparison.
- **Bill Bogantz made a motion to accept Resolution 2022-08. Doug Strait seconded the motion. The motion passed with all YES votes.**
- The trustees discussed the road proposal from Small Asphalt Paving for additional repairs on Dutch Ridge and the intersection of Windy Hollow and Nichols.
- **Bill Siegel made a motion to approve the proposal. Bill Bogantz seconded the motion. The motion passed with all YES votes.**
- Melodie gave the status of the reduced speed limit signs on Liberty Church Road. The reduced speed of 45 has been approved and McKean Township is putting up signs.
- Melodie presented the letter from OTARMA that listed 11 items that the township need to address to reduce liability. Below is a brief list of the items and who is assigned to address each item
 1. Provide Annual Sexual Harassment/Anti-Harassment Training. **Melodie** will get everyone access to a training video on OTARMA's website.
 2. Obtain Proof of Insurance for Personal vehicles used for township business. **Melodie** will get this information from Ed Wasem.
 3. Document Road & Sign Monthly Inspections. **Jeff Irvin** will update the form and perform inspections.
 4. Document Pre-Trip Vehicle Inspections. Jeff already does this. **Melodie** will put a clipboard with blank forms in the shop for the Trustees to use.
 5. Document Public Access Building Inspections. **Doug Strait** will do this at least annually.
 6. Obtain Motor Vehicle Record Checks. **Melodie** will do these checks on all employees.
 7. Adopt a written driving policy with Driver Acceptability Standards. **Bill Bogantz** will review our current policy to make sure everything is covered.
 8. Erect road warning signs where road surfaces change from pavement to gravel. Jeff has already done this.

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9. Adopt a written process to review incidents. **Doug Strait** will do this.
 10. Remove gauges and provide separation for compressed gas cylinders on oxy-acetylene welding cart. Jeff already did this.
 11. Improve labeling for the above ground storage tanks. **Jeff** will order and display the necessary signs.
- The trustees discussed the proposed township building's location.

Correspondence & Financials

- August credit card charges were read totaling \$232.72 (paid \$236.21 because of a credit that will be applied next month)
- August Correspondences were read.
- August Payments were read. Payments totaled \$22,769.11
- August Receipts were read. Receipts totaled \$443,654.81

Signing

Credit Card Summary, bank reconciliation, minutes, permits, and warrants were signed.

Closing

- The next Regular Trustee Meeting is Monday, October 10, 2022.
- **Doug Strait** made a motion to adjourn the September 12, 2022 meeting. **Bill Bogantz** seconded the motion. The motion passed with all YES votes.

Approval

Approval of the minutes for meeting September 12, 2022:

Trustee: <u>William Bogantz</u>	Date: <u>10/10/2022</u>
Trustee: <u>Wm Strait</u>	Date: <u>10-10-22</u>
Trustee: <u>Doug Strait</u>	Date: <u>10-10-22</u>
Fiscal Officer: <u>Michael Bogantz</u>	Date: <u>10/10/2022</u>