

**Minutes of Regular Trustee Meeting & ~~Public Hearing~~**  
**Liberty Township, Licking County, Ohio**  
**September 11, 2023 6:30 p.m.**

## Opening

The regular monthly meeting of the Liberty Township Trustees was held on Monday, September 11, 2023 in the Township Hall. Bill Siegel, township trustee chairperson, called the meeting to order at 6:30 p.m. He led the Pledge of Allegiance, lead a moment of silence for remembering 9-11, and stated that the meeting is being recorded.

- Roll call was taken with the following answering as present: Bill Siegel, Bill Bogantz and Doug Strait.
- Bill Siegel stated that the minutes for the Regular Meeting and Public Hearings on August 14, 2023 were available in the back of the room.
- **Doug Strait made a motion to approve the minutes from the August 14, 2023 Regular Trustee Meeting & Public Hearings. Bill Bogantz seconded the motion. The motion passed with all YES votes.**

## Resident/Public Input

- none

## Zoning

- Woody Fox, the Zoning Inspector, read the August Zoning Report: 11 permits totally \$3089.40
  - 2023-P-021 Gary Allen Miller \$180.00  
6153 Dutch Lane Rd.  
Pole Barn
  - 2023-P-022 Jeffery Briggs \$150.00  
8225 Harmony Church Rd.  
Covered Concrete Patio
  - 2023-P-023 James Young \$150.00  
4143 Corner Rd.  
Art Studio
  - 2023-P-024 Scott Russell \$624.00  
7105 Harmony Church Rd.  
Garage
  - 2023-P-025 Donald R. Shoemaker \$374.40  
9747 Cooper Rd.  
Accessory Building

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- 2023-P-026 Richard Kennedy \$800.00  
2023-A-001 6252 Johnstown-Utica Rd.  
Appeal for Denied Permit
- 2023-P-027 Michael Estill \$75.00  
3615 Riley Rd.  
Swimming Pool and Pump Pad
- 2023-P-028 David Trout \$75.00  
4481 Hardscrabble Rd.  
Swimming Pool
- 2023-P-029 Mark Bowers \$360.00  
6940 Sportsman Club Rd.  
Garage
- 2023-P-030 Jeffrey Huey \$201.00  
6735 Sportsman Club Rd.  
Pole Barn
- 2023-P-031 Larry Bruce \$100.00  
2023-LS-003 6069 Loudon St  
Lot Split
- Zoning Issues
  - Woody issued a violation for 7041 Harmony Church Road. He read the letter that detailed the two violations.
  - Woody is looking into issues at 6905 Sportsman Club Road where there is a shed that is too close to the road and 3634 Sportsman Club Road where there are junk vehicles.
  - Doug Strait asked if there was a permit in the works for 4863 Sportsman Club Road. Doug also said that the Hillcrest Golf Club looks like they are putting up a business sign and that they have 2 apartments on the property. Woody said that he will look into these possible issues.
  - The zoning resolution update that addresses private airports in AG and mini-storage facilities in LB becomes effective on 9/13/2023. This means that the private airports in the township need to apply for conditional use permits.
  - There is a public hearing by the zoning commission on 9/28/23 at 6:30pm for the zoning resolution update for Heavy Industrial.
  - There is a public hearing for the appeal for the billboard 2023-A-01 at 6252 Johnstown-Utica Road on 9/13/2023 at 6:30 pm.

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- Melodie Bogantz has a corrected zoning map for the township that should be available soon.

## Old Business

- Miles Estate: They are still trying to settle on a price for the land. We are still waiting on the judge to make a decision on the parks issue.
- Framework has two upcoming meetings for all elected officials. The Framework final report is available at [frameworklc.org](http://frameworklc.org)
- Roads – tar & chipping and patching for the 2023 roadwork bid are completed.
- Cemeteries – cemetery lot sales can now be recorded at the county for \$34 each (additional pages \$8) No decision was made as to whether the township would use this service.
- OTARMA IT Risk Assessment – No update
- TIF: The receipt of our resolutions was acknowledged.
- Water & Sewer: Bill Bogantz spoke to the article in the Newark Advocate. He said that Liberty Township is not pursuing water and sewer, but is listening to all conversations.
- Asphalt Plants –The zoning commission has a public hearing on adding a Heavy Industrial (HI) district to our zoning resolution on 9/29/2023. They will receive input from LCPC on 9/25/2023.
- New administration Building – Both bids for the new administration building were rejected. There was discussion on getting a simplified bid and also using Bid Express to get more bids.
- Bill Bogantz made a motion to request bids for a new administration building to be opened at the October meeting, with completion the end of June. Doug Strait seconded the motion. There was discussion as to whether that was enough time for contractors to get bids in. **Bill Bogantz made a motion request bids for a new administration building to be opened at the November meeting, with the completion date being the end of June. Doug Strait seconded the motion. The vote was: Bill Siegel, NO; Bill Bogantz, YES, Doug Strait, YES. The motion passed.**

## New Business

- There has been some concern with the quality of work with the lawn service. They sprayed Round-up around the cemetery headstones. Bill Siegel will address as needed.
- Comprehensive Plan: Planning Next will begin work on our comprehensive plan in October or November.
- The Ohio Auditor of state sent us and Extension Agreement to continue having Charles E Harris and Associates perform our audit every two years for the next four years.
- **Bill Bogantz made a motion to go with the audit extension as described. Doug Strait seconded the motion. The motion passed with all YES votes.**

## Minutes of Regular Trustee Meeting & Public Hearing

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- **Bill Bogantz made a motion to approve Resolution 2023-08: Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Doug Strait seconded the motion. The motion passed with all YES votes.**
- Large Solar – Bill Bogantz read Resolution No. 2023-09, A Resolution to Request the Licking County Board of County Commissioners to Create a Restricted Area Prohibiting Large Solar Development.
- **Doug Strait made a motion to approve Resolution No. 2023-09, A Resolution to Request the Licking County Board of County Commissioners to Create a Restricted Area Prohibiting Large Solar Development. Bill Bogantz seconded the motion. The motion passed with all YES votes.**
- Small Solar – Bill Bogantz read Resolution No. 2023-10, A Resolution to Initiate an Amendment to the Zoning Resolution and Certify the Change as a Zoning Amendment to the Zoning Commission for Public Hearing which would add Section 939 to our zoning resolution. Section 939 was also read.
- Doug Strait made a motion to approve Resolution No. 2023-10, A Resolution to Initiate an Amendment to the Zoning Resolution and Certify the Change as a Zoning Amendment to the Zoning Commission for Public Hearing. Bill Siegel seconded the motion. The motion passed with all YES votes.
- Bill Bogantz suggested the township hire someone to clean the township hall monthly before the trustee meetings. The suggestion was \$50 per month
- **Bill Siegel made a motion for the trustees to ask around to find someone to clean the township hall monthly. Doug Strait seconded the motion. The motion passed with all YES votes.**

### Correspondence & Financials

- August credit card charges were read totaling \$429.54
- August Correspondences were read.
- August Payments were read. Payments totaled \$111,917.99
- August Receipts were read. Receipts totaled \$570,484.50

Credit Card Summary, bank reconciliation, minutes, permits, and warrants were signed.

### Executive Session

- **Bill Bogantz read the motion to adjourn into executive session. Doug Strait moved to approve the motion. Bill Bogantz seconded the motion. The motion passed with all YES votes.**
- Everyone except those involved in the executive session were asked to leave the room.

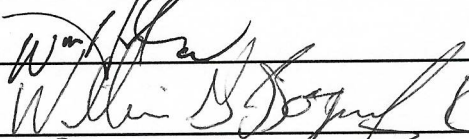

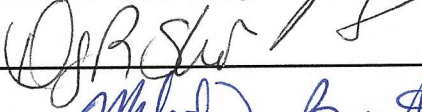
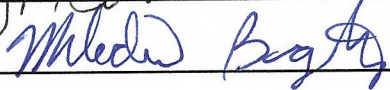
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Closing

- Doug Strait made a motion to adjourn the September 11, meeting. Bill Siegel seconded the motion. The motion passed with all YES votes.

Approval

Approval of the minutes for meeting September 11, 2023:

Trustee:		Date:	10-9-23
Trustee:		Date:	10/9/2023
Trustee:		Date:	10-9-23
Fiscal Officer:		Date:	10/9/2023