

*Liberty Township, Licking County, Ohio*  
**Regular Trustee Meeting and Public Hearings Agenda**  
**February 12, 2024 at 6:30 pm**

## Opening

- Call the meeting to order
- Announcement that the meeting is being recorded and will be a public record
- Invocation
- Pledge of Allegiance
- Roll Call
- Minutes from January 8, 2024 Regular Meeting are available for inspection.
- Approval of Minutes for the January 8, 2024 Meeting.
- Minutes from January 9, 2024 Special Meeting are available for inspection.
- Approval of Minutes for the January 9, 2024 Meeting.

## Resident/Public Input

### Bid Opening

- Open 2024 Mowing Bids

### Zoning

- Monthly Report
- Update on Zoning Issues
- Approval of New Zoning Map

### Old Business

- Health Insurance for elected officials and full-time employees
- Four Corners – *Bill*
  - Is Liberty Township in Southwest Licking Water & Sewer District?
  - MOU
- Miles Estate Update - *Bill*
- Rental (7111 Northridge Road) - *Doug*
- New Administration Building - *Doug*
  - Update
  - Approval of Change Order
- Roads
  - 2024 Roadwork - *Ed*
  - Update on new truck - *Doug*
- Cemeteries - *Ed*
- Comprehensive Plan Update – *Bill*
- Website conversion update – *Bill*
- Cannabis Resolution – *Bill*

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- **Back pay for FO and Trustees – *Melodie (no update)***

## **New Business**

- **OTA Conference – *Bill & Melodie***
  - **Records Retention and laptops, phones and emails**
  - **Tracking Public Records Requests**
  - **Certified Public Records Training – required each term elected**
  - **Preventing Annexation**
    - **Open Spaces**
    - **Township Water & Sewer District**
  - **Legislation – Senate Housing Committee is considering doing away with township zoning**
  - **Update Retention Schedule if over 10 years old**
- **Unaudited Annual Financial Report for 2023 – *Melodie***
- **Road & Bridge Levy – *Melodie***
- **Final Appropriations for 2024 - *Melodie***
  - **Appropriate additional \$6361.02 to 1000-760-790 for Planning NEXT for Comprehensive Plan**
  - **Appropriate addition funds to 2191-110-599 for property taxes (\$200) and \$\_\_\_\_\_ for rental repairs (already spend \$550+ for furnace Repair**
  - **Appropriate an additional \$1200.00 for 1000-110-342 for postage**
- **Road Mileage Certification**
- **Resolution Authorizing Expenditure from American Rescue Plan Act Funds - *Melodie***
- **Zoning Fees Update – *Doug (Executive Session Required for Discussion)***

## **Correspondence & Financials**

- **Read/Approve Credit Card Charges**
- **Read Correspondence**
- **Read Warrants/Checks/Vouchers**
- **Read Receipts**
- **Sign Credit Card Summary, Bank Reconciliation, Minutes, Permits, Reports and Warrants.**

## **Closing**

- **Announcements: Next monthly meeting is March 11, 2024 @ 6:30 pm.**
- **Adjourn meeting**