

Liberty Township, Licking County, Ohio
Zoning Commission Public Hearing & Regular Meeting
Minutes
March 25, 2025 7:00 pm

Opening

- Fred Schwarz called the meeting to order at 7:04 pm. He led the Pledge of Allegiance and announced that the meeting was being recorded.
- Melodie Bogantz, Zoning Clerk, took roll call with the following answering present: Greg Behnke, Sara Sparhawk, Fred Schwarz, and Alan Huet.
- Fred called for a motion to nominate a chairperson.
- **Greg Behnke nominated Fred Schwarz. Fred accepted the nomination. Alan Huet seconded the nomination. The motion passed with all YES votes.**
- Fred called for a motion to correct the signature dates on the January 21, 2025 meeting.
- **Fred made a motion to correct the signatures on the January 21, 2025 meeting minutes as needed. Alan Huet seconded the motion. The motion passed with all YES dates.**
- Fred called for a motion to approve the minutes from the February 25, 2025 meeting.
- **Greg Behnke made a motion to approve the minutes for the February 25, 2025 meeting. Sara Sparhawk seconded the motion. The motion passed with all YES votes.**
- **Fred made a motion to approve the minutes for the February 18, 2025 meeting. Sara Sparhawk seconded the motion. The motion passed with all YES votes.**

Public Hearing Introduction

- Fred Schwarz stated that the purpose of the meeting is for a Public Hearing for Zoning-Resolution Update 2025-02 which allows the township to advertise on the township website and Facebook instead of in the Newark Advocate.
- There was no one from the public present.
- Fred explained the procedures for the public hearing.

Public Hearing

- Fred opened the meeting at 7:10pm.
- There was no one to swear in.
- The public hearing was advertised in the Newark Advocate on March 3, 2025.

Liberty Township, Licking County, Ohio
Zoning Commission Public Hearing & Regular Meeting
Minutes
March 25, 2025 7:00 pm

- The township has not yet received the input from LCPC since the application for a non-binding recommendation was accidentally not fully submitted to them. It has now been submitted.
- **Greg Behnke made a motion to continue the Public Hearing on April 29, 2025. Sara Sparhawk seconded the motion. The motion passed with all YES votes.**

Meeting

- Melodie mentioned that the trustees will have their public hearing for Zoning Resolution Update 2025-01 on March 31, 2025 at 6:30pm.
- There was some discussion on Belczak Estates. The variance application was tabled by LCPC until the applicants decides if they want to continue with the variance.
- Melodie presented the proposed Rules and Procedures for the Zoning Commission which included comments from Legal Counsel.
- It was suggested that we change references to secretary to Zoning Clerk.
- There was also discussion on having a vice chair.
- The commission agreed to table the discussion until more members were present.
- Melodie made sure that everyone had a copy of the township's public record policy and told them that Bill Bogantz (Trustee) and Melodie Bogantz (Fiscal Officer) are the records custodians. Any public record requests should be forwarded to one of them.
- The board discussed the public records policy and how it effects the Zoning Commission.
- Melodie distributed Ethics Commission Information Sheet # 13 and the commission discussed it.
- Melodie also mentioned that Peter Griggs did a training for another Liberty Township. She offered to distribute the meeting minutes which contained a lot of information, if people are interested in reading it. People said they were interested.
- Woody Fox, Zoning Inspector, said the Peter Griggs would be doing a training session next month for Licking County Township Association Zoning Staff.

Closing

- **Sara Sparhawk made a motion to adjourn the meeting. Alan Huet seconded the motion. The motion passed with all YES votes at 7:41 pm.**

Liberty Township, Licking County, Ohio
Zoning Commission Public Hearing & Regular Meeting
Minutes
March 25, 2025 7:00 pm

Approval

Minutes were taken by Melodie Bogantz, Zoning Clerk for Liberty Township, Licking County, Ohio.

Approval of Minutes:

Zoning Clerk:

Melodie Bogantz

Date:

4/29/2025

Zoning Commission:

Jackie Siegel

Date:

4/29/25

Sara Sparhawk

4/29/25

Paul A. Sch

4/29/2025

Alan J. Hunt

4/29/2025

W. A. J.

4/29/25